Building Access Update
Spring Term 2021
What stays the same:

- Buildings remain open and accessible ONLY to Pitt affiliates
- Employees need ATO authorization to enter Pitt buildings
- Concierge stations remain in place for academic and student-centered facilities
- Thermal Scanners, ID scanning, and face coverings still required
- Previously approved ATO requests remain in place
What’s New:

• ATO 2.0 - Highlighted upgrades:
  ▪ Combines ATO access request application and dashboards
  ▪ Simplified Request Process
    o Add multiple users in one request
    o Request access to multiple buildings in one request
  ▪ Ability to authorize access by operating posture
  ▪ Ability to request one-time authorization
  ▪ Elimination of requirement to specify time of day
  ▪ Enhanced email confirmations and notifications
  ▪ Simplified dashboards
  ▪ Ability for RC Admins to assign and change approvers
Instructor Access:

- Last semester, instructors were provided with “blanket” authorization in ATO.
- With ATO 2.0, instructors require specific ATO authorization for buildings where they work and teach.
- In early January, Pitt IT reached out to academic RCs to review a list of individuals coded as instructors in PeopleSoft. These individuals were then authorized in ATO by Pitt IT.
- Any faculty or instructors not included in that list will need to be authorized in ATO by the RCs.
- Any instructor needing to access buildings not on the original list will also need to be requested and authorized in ATO by the RC.
New conformance tracking and alerting:

- Audible Alert to soft launch on January 25
  - Employees:
    - In quarantine or isolation
    - Repeated entry without ATO (3 occurrences)
  - Students:
    - In quarantine or isolation
    - Resident student reporting to campus without negative COVID test (to be placed in alternate housing until negative test result)
    - Violation of Student Code of Conduct
**Escalation and Notifications - ATO:**

- **First and second occurrence:** Employee, supervisor and RC head/directors of administration (DOA) will receive a building alert email notification.
- **After third occurrence:** Environmental Health & Safety (EH&S) will be added to email distribution and card access will be removed for all campus facilities.
- **Appeals:** RC head is required to contact EH&S.
- EH&S/Integrated Security controls list of those removed from access.
Audible Alerts:

• Safety Concierges will be asked to deny access for those triggering alerts

• Alert Demo
Concierge Stations

• Students will begin working as they arrive and complete Shelter in Place
• Oakland stations will be staffed by guards until students arrive
Key Dates:

- **January 25**: Audible alerts to begin operation:
  - Alerts will sound and access will be denied only for those in isolation/quarantine or resident students without negative test.
  - Grace period through end of January for ATO non-compliance alerting

- **February 1**: Full implementation begins:
  - Audible alerts and denied access for all non-conformance (quarantine, isolation, repeated ATO nonconformance)
  - Tracking of ATO non-conformance begins
    - Denied access after 3 instances of ATO non-conformance

- Please keep an eye on daily non-conformance reports and take action to resolve any issues this month during “grace” period
Questions?