

**DIVISION Y**  
**ARCHITECTURAL DESIGN GUIDELINES FOR RESTROOMS, SHOWERING FACILITIES, LOCKER**  
**ROOMS AND LACTATION ROOMS**

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**DIVISION Y**  
**ARCHITECTURAL DESIGN GUIDELINES FOR RESTROOMS, SHOWER AND LOCKER FACILITIES,**  
**AND LACTATION ROOMS**

**Y.1 INTRODUCTION**

The University's goal is to provide accessible, adequately sized, and equitably distributed restrooms in all renovation projects and new construction. The architect is tasked with surveying, recommending and designing modifications to all existing restrooms that are used by the department or public space being renovated. This may include renovations to existing restroom and shower facilities or provision for additional facilities or fixtures which are outside of the minimum Limit of Work as typically defined by the programmatic requirements of the project. The goal is to provide improvements to restroom and shower facilities which may go above and beyond the requirements of governing code.

The University Department of Facilities Management will work with the Design Professional to identify opportunities to provide renovated or additional restroom facilities, which may at times require re-purposing of existing programmed space.

All existing restrooms that serve a proposed new programmatic area or in new construction must be made accessible whether or not required by governing code for the project. For renovations the level of modification required shall be determined by FM based on scope of project. Certain cases may be proven infeasible after discussion and coordination with FM. Generally, only those restroom entries which are limited by the structural elements of an existing building shall be deemed infeasible, and only after every effort to relocate or modify entries has been considered. In all projects, all effort shall be made to modify or relocate entrances to restrooms to provide accessible entries. See Accessibility Division X of the Design Manual.

The University has a commitment to providing single-use restrooms and lactation rooms in every renovation project where there are not currently single-use restrooms available. See following guidelines for location and quantity of single use and lactation rooms. The Design Professional shall make recommendation to FM and coordinate with FM to locate and include single-use restrooms in the scope of work.

See the Signage Section of the Design Manual for standard restroom signage. Note that those signs without the wheelchair symbol should only be used for existing non-compliant restrooms. All effort to make such existing restrooms accessible must be made within the scope of the project, regardless if required by Code. Signage must show symbols for changing tables if they are included in the restroom. Those signs without the changing table symbol should be used only for existing facilities lacking a changing table. The Professional will include a changing table in all existing and new restrooms and shower facilities, including multi-stall and single use restrooms and lactation rooms.

All Single Use Restrooms shall be signed only with the pictograms as shown in the Signage Section of the Design Manual. No other wording shall be used except by approval of Facilities Management. Per governing code, the single use restroom signage standards may only be met by providing the necessary fixture counts within the confines of the Men's and Women's rooms.

Directional signs used to identify single-use restrooms shall be designed per the Signage Section of the Design Manual. Overhead directional signs are the only location in which wording may be used to identify single-use restrooms. Wall mounted and flag mounted identification and directional signs for single-use restrooms shall use only the pictograms as shown in the Signage Section of the Design Manual, and shall include the appropriate pictograms for accessibility and changing tables.

The Design Professional shall provide, in the Conceptual Phase, a drawing which locates all restroom and shower facilities in the building or area being renovated. The drawing must indicate fixture counts and accessibility for each restroom or shower facility available to the user group. The Design Professional and Facilities Management will work together to provide the best possible outcome for every design project.

## Y.2 MULTIPLE-USER RESTROOMS

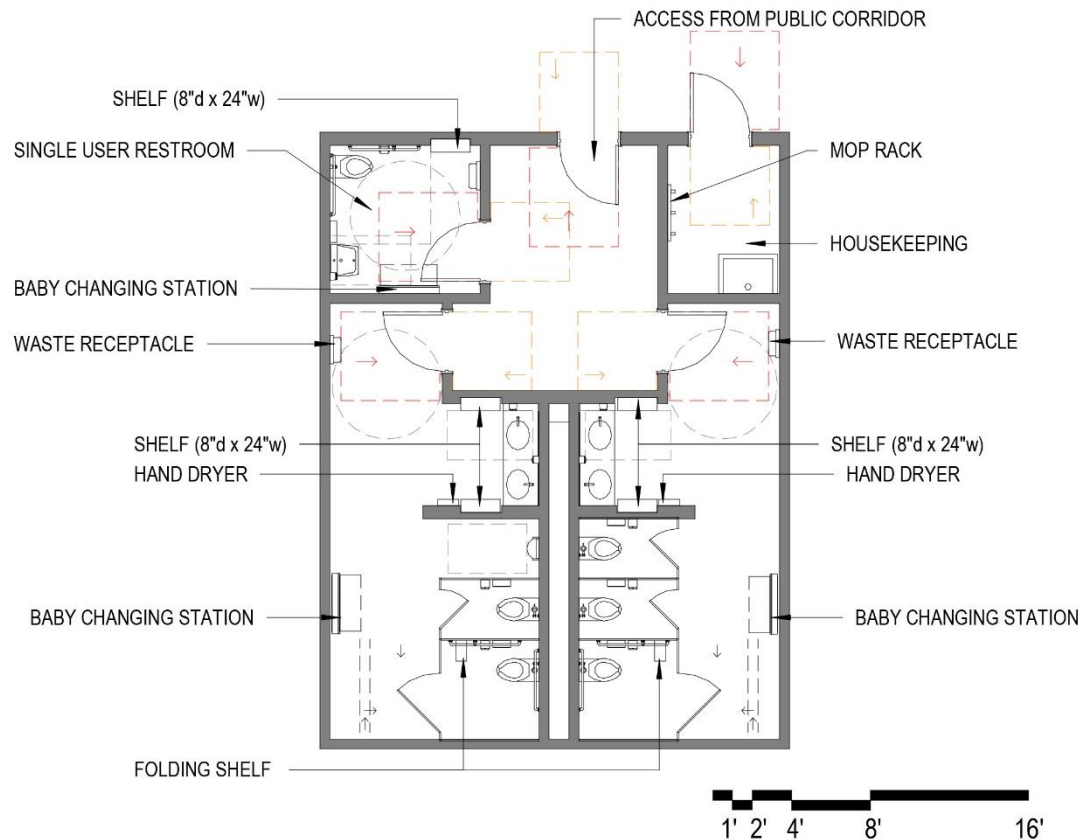


Diagram Y.2A

- A. Locate multiple user toilets within accessible path with easy access from public spaces. For projects with multiple floors provide even distribution of fixture counts on each floor.
- B. Provide equitable distribution of fixtures between Men's and Women's Rooms.
- C. Restrooms entrances to have a vestibule designed to prevent direct sightlines from public spaces into toilets.
- D. Doors and hardware –Provide closers kick plates and lever handles.
- E. Men's and Women's restrooms to receive the same finishes consistent in color scheme and design. See Division C for materials
- F. Provide 1 hand dryer for every 3 sinks installed along or immediately perpendicular to sink wall to limit water dripping on floor
- G. Wall mounted soap dispensers to be located between mirrors
- H. Provide at minimum one recessed or semi-recessed waste receptacle
- I. All partitions to be zero visibility. See Division C for toilet partitions
- J. Include baby changing stations at Men's and Women's restrooms

- K. Provide a single user restroom integrated within the design of the multiple-user restroom. This restroom will be in addition to minimum plumbing fixture counts required by International Plumbing Code and local amendments.
- L. Restrooms shall be compliant with ADA requirements, local codes and federal laws
- M. See Division C for restroom accessories
- N. Provide sound privacy with acoustic insulation at all perimeter partitions and hard lid ceilings
- O. Include coat hooks on all toilet compartment doors at ADA height.
- P. Provide stainless steel shelf in every stall and at sink area
- Q. See Division K for lighting
- R. See diagram Y.2A for multiple-user suggested layout
- S. Provide one accessible stall per 8 standard stalls
- T. See Division C for wall and floor finishes. Tile to be large format, neutral colors.
- U. See Division C for countertop finishes.

### Y.3 SINGLE USER RESTROOM

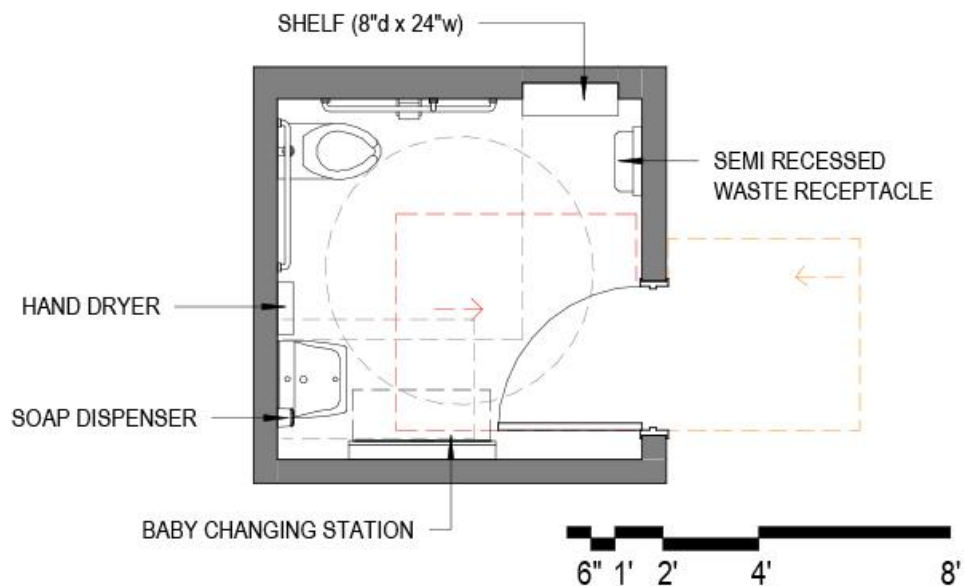


Diagram Y.3A

- A. At a minimum one single user restroom shall be provided on each floor where floor plate permits
- B. When building occupancy exceeds 225 occupants one additional single user restroom shall be provided. For renovation projects, Design Professional shall evaluate this requirement with Facilities Management.
- C. Locate single user toilets within accessible path with easy access from public spaces.
- D. Locate single user toilets adjacent to Men's and Women's restrooms where feasible.
- E. Provide closers and kick plates.
- F. Provide baby changing stations
- G. Restrooms shall be compliant with ADA requirements, local and federal codes and laws
- H. See Division C for restroom accessories
- I. Provide sound privacy with acoustic insulation at all perimeter partitions and hard lid ceilings
- J. Provide locks with occupancy indicators
- K. Provide exhaust fans tied to light controls with timer override
- L. Include coat hook on door at ADA height

- M. See Division K for lighting
- N. Provide hand dryer, no paper towel dispenser
- O. Provide floor drain. For renovation projects, Design Professional shall evaluate this requirement with Facilities Management.
- P. See Diagram Y.3A for single user restroom suggested layout

**Y.4 SHOWERING FACILITIES AND LOCKER ROOMS**

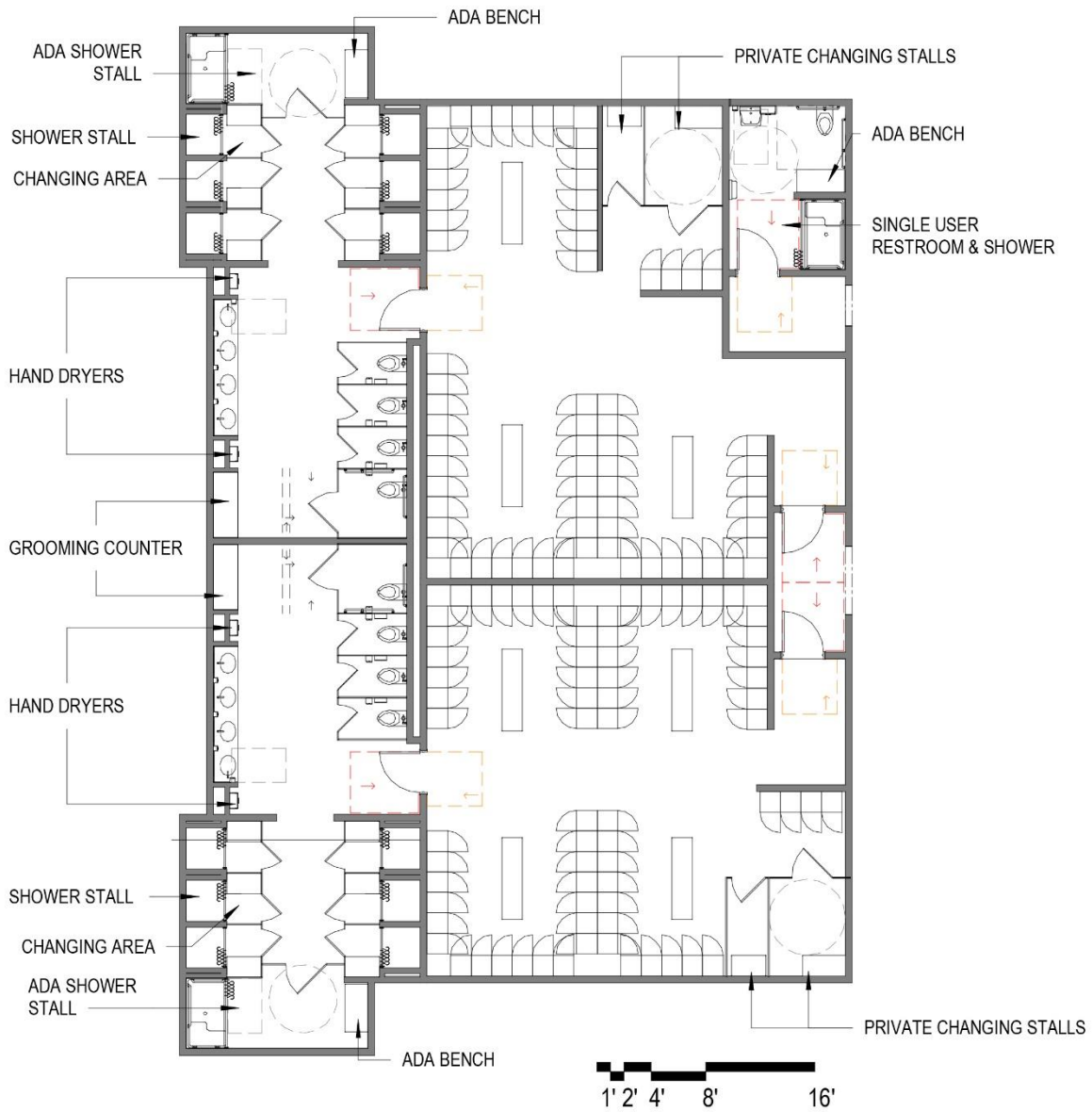


Diagram Y.4A

- A. Showers and lockers entrances to have a vestibule designed to prevent direct sightlines from public spaces into toilets, showers and changing areas.

- B. All shower stalls shall have a changing area with doors (see diagram Y.4A for suggested layout)
- C. Provide bench and coat hooks within each shower changing area
- D. Doors and hardware –Provide closers and kick plates.
- E. Men’s and Women’s showers and locker rooms to receive the same finishes consistent in color scheme and design. See Division C for materials
- F. Provide 1 hand dryer for every 2 sinks installed along or immediately perpendicular to sink wall to limit water dripping on floor
- G. Wall mounted soap dispensers to be located between mirrors
- H. Provide at minimum one recessed or semi-recessed waste receptacle
- I. Provide a grooming counter, 5 ft. long minimum with electrical outlets above counter, mirrors and adequate lighting. Locate within relative proximity to sinks
- J. Provide one accessible shower/changing area per every 8 shower/changing stalls minimum
- K. One private changing cubicle shall be provided within locker area for every 40 lockers. At least one private changing cubicle must be ADA accessible
- L. Include bench, hooks and occupancy indicator in each private changing cubicle
- M. See Diagram Y.4A for showers and lockers facilities suggested layout
- N. At a minimum provide one single user restroom with shower

## Y.5 LACTATION ROOMS

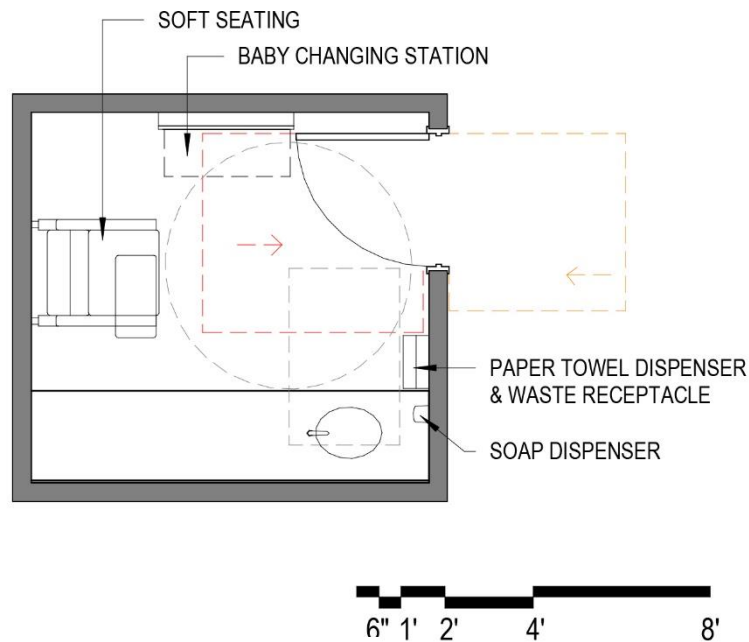


Diagram Y.5A

- A. Preferred location for lactation rooms is close to other services such as restrooms.
- B. Provide one lactation room in each building minimum and per 225 occupants.
- C. All lactations rooms shall be accessible.
- D. Rooms without windows are preferred but if windows are included provide light blocking film
- E. Minimum footprint to be 8'-0" x 9'-0" to allow a clear turning radius with a 2'-0" deep counter
- F. Provide locks with occupancy indicators
- G. Provide sound privacy with acoustic insulation at all perimeter partitions and hard lid ceilings
- H. Counter shall be large enough to accommodate a sink, several bottles and pump
- I. Provide task lighting over the sink and dimmable lights overhead

- J. Accessories shall include mirror, paper towel and soap dispenser, recessed or semi-recessed waste receptacle, changing table and coat hooks
- K. Provide hard surface flooring, wall base and cleanable materials on walls
- L. Provide GFI receptacles at the counter, within reach of the chair.
- M. See signage Section for signage
- N. See diagram Y.5A for suggested lactation room layout

**END OF DIVISION Y**